



17 September 2024

## **Citizen Portal to apply for Middle, Primary and Secondary school September 2025**

Dear Parents / Carers

We appreciate that your child has only just entered Year 6 but as we all know, the academic year flies by once it gets going. Therefore, the time has come for our Year 6 parents and carers to make an application for your child's September 2025 High School placement. It is recommended that you make your application as soon as possible by following the link below, the portal will close on 31<sup>st</sup> October 2024.

[Citizen Portal - Sign in \(northumberland.gov.uk\)](https://www.northumberland.gov.uk)

Any parents experiencing difficulty applying or needing advice, please call Northumberland County Council School Admissions on 01670 624889. Alternatively you are always more than welcome to discuss options with us here in school.

For more advice or information on the application process please visit:

<https://www.northumberland.gov.uk/Education/Schools/School-admissions-places-appeals-1.aspx>

If you have any questions, please do not hesitate to contact us.

Kind regards

Mr Shaw

Headteacher Mr Craig Shaw  
Belsay Primary School, Belsay, Northumberland, NE20 0ET.

Registered address: Pele Trust, c/o Ponteland High School, The Crescent, Callerton Lane, Ponteland, Newcastle upon Tyne, NE20 9EG.  
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